



## FREDERICK BOOK ARTS CENTER

### CLASS INTAKE INFORMATION 2021

Please complete this form and return it via email to Sara Friedman at [sara.friedman@fredbookartscenter.org](mailto:sara.friedman@fredbookartscenter.org) . Please include a few images to give us an idea of what to expect in this workshop.

#### **Teacher Information**

Name:

Mailing Address:

Phone number/s:

Email:

Website (if you have one):

#### **Workshop/Class information**

Class Name:

Max Suggested Size (Zoom is our current teaching mode):

Class description (a few lines):

#### **Scheduling**

Dates available to work:

Number of Hours & days needed for class:

Does this class need to be spaced (i.e. Once a week or can it be a two-day back-to-back event):

## **Biographical**

Please give us a short biography of yourself (2-3 sentences). Tell us your education, and any other information we may be interested in.

Please attach a cv/resume if you have a current one.

Please tell us your “usual” rate of compensation. Bear in mind that we are a smaller organization and currently usually offer \$25/hr with prep time as well. We understand that other teachers have different rates around the country and would rather be open to discussion on this: \$\_\_\_\_/hr

**REMEMBER: please attach images with this form when submitted, to give us an idea of the class in greater detail.**

**Thank You.**

**If you have more questions, contact Sara Friedman at [sara.friedman@fredbookartscenter.org](mailto:sara.friedman@fredbookartscenter.org) at Frederick Book Arts Center.**